

Agenda for November 9, 2011
Regular Meeting of Goddard Toastmasters
11:30 AM – 1:00 PM Bldg 28/Rm E210



Call to Order	Nick Collins
Welcome and Business Meeting 3-5 mins.	Bigyani Das
Toastmaster of the Day 2-3 mins.	Colvin Bert
Word of the Day 2-3 mins.	Marilyn Mack
Thought of the Day 2-3 mins.	Marilyn Mack
Prepared Speech	Nick Collins
Title & Manual: "A Brief Introduction to the Astro-H Mission" Project # 2 (Organize Your Speech) in the Competent Communication manual Objectives: (1) Select an appropriate outline which allows listeners to easily follow and understand your speech, (2) Make your message clear, with supporting material directly contributing to that message, (3) Use appropriate transitions when moving from one idea to another, (4) Create a strong opening and conclusion. Time: 5-7 minutes (green: 5; yellow: 6; red: 7)	
Table Topics (impromptu speeches, 1-2 minutes)	Locksley Haynes
Participants: Marilyn, James, Terry, Amy (Fornash, a guest), Bigyani	
General Evaluation (2-3 min.)	Marilyn Mack
Evaluator	Bigyani Das
Grammarian:	James Peachy
Whisker Counter:	James Peachy
Time Keeper:	Therese Kucera
Ballot Counter:	Therese Kucera
Meeting Conclusion/Call For Comments/Adjournment	Bigyani Das

Meeting included a report by Marilyn concerning the recent Toastmaster's Conference

3 guests present

Nick and Bigyani won best speech & evaluator by default.

Table Topics voting ended in a three way tie (2 votes each and 1 vote for a 4th person), so no winner was declared.